

OPERATIONAL GRANT BUDGET FORM



The budget can be provided using this form or by uploading the same information in the format used by your organization's accounting system.

ELIGIBLE EARNED REVENUE (monies received that directly support the eligible expenses)	LAST YEAR'S FINANCIAL STATEMENTS	CURRENT YEAR'S BUDGET
Admissions		
Memberships		
Other earned revenue (specify)		
Corporate Sponsorships		
Individual Donations (cash)		
Casinos/Bingos/Raffles		
Donated Goods & In-Kind Services		
Fundraisers		
Investments		
Federal Funding		
Provincial Funding		
Municipal Funding		
Non-Governmental Funding Programs		
Other (specify)		
Other (specify)		
Other (specify)		
TOTAL ELIGIBLE REVENUE		

ELIGIBLE EXPENSES	LAST YEAR'S FINANCIAL STATEMENTS	CURRENT YEAR'S BUDGET
Salaries/wages		
Insurance (Director's liability & property)		
Financial management		
Administration		
Professional Development		
Space rental/mortgage		
Utilities (include a breakdown in budget notes)		
Regular cleaning and maintenance		
Security		
Office supplies		
Ongoing public programming		
Digital systems maintenance		
Other (specify)		
TOTAL ELIGIBLE EXPENSES		
TOTAL ELIGIBLE GRANT REQUEST (25% of Total Eligible Expenses) Please calculate and enter 0.25 x TOTAL ELIGIBLE EXPENSES		

NOTE: If amounts in the Last Year's Financial Statements column do not match yourapproved financial statements, please provide a detailed schedule of revenues and/or expenses that explain how you arrived at these figures..