

EDMONTON HISTORIAN LAUREATE

NOMINATION FORM

Program History:

Created by City Council in April 2011, the Historian Laureate Program seeks to engage Edmontonians to promote awareness and participation in heritage through various activities. Edmonton's Historian Laureate Program is the first and continues to be the only known civic program in Canada.

The term Laureate was selected to honor the individual's abilities to relate stories and traditions in engaging ways, rather than to focus on a scholarly career.

Position Description:

Over a two-year term, the Historian Laureate will:

- Reflect the history of the city and its peoples through researching, documenting and interpreting the people, places and events that have created Edmonton's distinctive character,
- Encourage heritage activities through an active program of public presentations in any field of study that reveals more about the city's rich and diverse past,
- Engage with other practitioners (e.g. Poet Laureate, Indigenous Elders) to celebrate and interact with Edmontonians during various civic events and occasions.

Eligibility:

Nominees must fulfill the following requirements:

- Be a current resident of Edmonton,
- Be a good communicator,
- Be a recognized storyteller within their community and/or be a Heritage Practitioner and involved in the interpretation, presentation, and preservation of Edmonton's diverse histories.

Nominees could have any of the following; equivalencies will be considered.

- Have a record of achievement (Research, publications, presentations, and related heritage activities),
- Have a body of work and recognition profile as a community or academic historian.

Duties and Responsibilities:

The successful Historian Laureate must agree to the following:

- Commit to the full two-year term,
- Promote public awareness of Edmonton's history, inclusive of our city's built, cultural and intangible heritage, and diverse community experiences."
- Ensure continued dialogue with community through social media platform(s). Will be subject to City of Edmonton's Employee Code of Conduct, specifically the social media sections.
- Produce at least one written document or audio/visual production based on original research of a previously unexplored part of our heritage.
- Participate in two public presentations for specific events or occasions as agreed upon in each year of the two year term,
- Report to Council on an annual basis

Remuneration:

- The Edmonton Historian Laureate will receive an annual honorarium in each year of the two-year term, provided by the Edmonton Historical Board.
- The Edmonton Heritage Council will provide limited project funding, subject to written request with detailed project budget.
- All travel expenses required to complete the official duties of the Historian Laureate will be reimbursed using City of Edmonton travel expenses and approval guidelines in addition to the annual honorarium.



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If assistance is required in completing the package, please contact the Edmonton Historical Board at:
Phone: 1-780-914-1767, or
E-mail: edmontonhistoricalboard@edmonton.ca

Recruitment Process:

Applicants will be required to submit a complete package of materials by **March 11, 2024**.

All applications will then be reviewed and those short-listed will be contacted for an interview time with the selection committee.

The selection committee will be composed of:

- Member of City Council
- Member of the Edmonton Historical Board
- Member of the Edmonton Heritage Council
- Community Member

The interview will last 30 minutes with 20 minutes allotted for the Applicant to present the project and the goals for the 2 year term and 10 minutes for questions from the Committee.

Please use the form provided to nominate a person to the position of Edmonton's Historian Laureate. Self-nominations are acceptable.

All nomination submissions must include the following:

- Nomination form, indicating candidate's acceptance of nomination
- A resume or CV
- A brief, written proposal (750 words or less) describing the nominee's anticipated research, documentary and/or interpretive focus for the term; highlighting role in potentially addressing themes of contemporary interest to Edmontonians.
- If further funding is required, please submit a preliminary budget
- Two letters of support from the community

Please email application to:

Edmonton Historical Board
E-mail: edmontonhistoricalboard@edmonton.ca

Nominations must be received by **4:00 p.m. on Monday March 11, 2024**.

If you do not receive email receipt confirmation within 3 business days, please call 1-780-914-1767 for follow-up.

Those accepted for interviews will be contacted before middle of March 2024.

Position announcement will be made in April 2024 at a City Council meeting.



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Edmonton Historical Board
E-mail: edmontonhistoricalboard@edmonton.ca

Name of Nominee

Address

City

Postal Code

Telephone

Email

I accept this nomination to become Edmonton's Historian Laureate

Signature of Nominee

Date

If different from above:

Name of Nominator

Address

City

Postal Code

Telephone

Email

Submission Checklist:

Nomination Form

Preliminary budget

CV or Resume

Letters of Support (2)

Written Proposal (750 words or less)



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