

HERITAGE COMMUNITY INVESTMENT PROGRAM

TRAVEL GRANT

ALLOWABLE TRAVEL AMOUNTS

LONG DISTANCE TRAVEL

All long distance travel via bus or air should be at the lowest advertised economy rate.

CAR RENTAL

Maximum daily charge of \$50.00 per day for vehicle rental, including all gas, mileage, fees, and taxes.

MILEAGE FOR PERSONAL VEHICLE USE

All mileage will be calculated at a rate of \$0.52 per kilometre using the most direct route between locations.

PAID ACCOMMODATION

All paid/hotel accommodation should be at the lowest advertised rate available.

PRIVATE ACCOMMODATION

Calculated at a flat rate of \$20.00 per night.

MEAL ALLOWANCES

| | |
|-----------|---------|
| Breakfast | \$15.00 |
| Lunch | \$20.00 |
| Supper | \$30.00 |

The allowance includes all taxes and gratuity and cannot be claimed for meals which do not require an expenditure e.g., meals covered by a conference registration fee.

**FOR MORE INFORMATION,
PLEASE CONTACT:**

GRANTS@EDMONTONHERITAGE.CA

EDMONTON HERITAGE COUNCIL
2ND FLOOR, PRINCE OF WALES ARMOURIES
HERITAGE CENTRE
10440 108 AVENUE NW
EDMONTON, AB T5H 3Z9

WWW.EDMONTONHERITAGE.CA/GRANTS

Revised: January 2018