



Heritage Community Investment Program Looking for Jurors and Jury Chairs for 2022

Quick Facts:

- The Heritage Community Investment Program (HCIP) is one of the Edmonton Heritage Council's grants programs, providing financial supports to organizations and community members telling important stories about our community.
- We are looking for **new jurors** and **jury chairs** for the **2022 season**.
- Jurors review applications and work collaboratively to decide who gets funding.
- Jury Chairs help to facilitate the jury discussion and support fruitful conversation.
- This year we are looking for a more diverse pool of community jurors. We are looking for soft skills and willingness to learn; **if you believe this would be an exciting opportunity please do not hesitate to apply by January 10, 2022. Apply here:**
https://docs.google.com/forms/d/e/1FAIpQLScGnBQBAh2DuD8Gw5BLlg9rqQuoDTnEhtloxbNEEoHNYoXcsg/viewform?usp=sf_link

What Is the Heritage Community Investment Program?

The Heritage Community Investment Program (HCIP) is one of the Edmonton Heritage Council's grants programs. Our role is to provide funding to support individuals, groups, and organizations that are telling important stories about our city.

In 2022 we are planning to offer 6 types of grants through HCIP:

1. **Research & Planning Grant** – Provides up to \$5,000 in funding support to individuals, groups, and organizations to complete preliminary research or planning towards a larger heritage project.
2. **Project Accelerator Grant** – Provides up to \$10,000 in funding support to individuals, groups, and organizations undertaking small-scale heritage projects that tell Edmonton Stories.
3. **Large Project Grant** – Provides up to \$20,000 in funding support to individuals, groups, and organizations undertaking large-scale heritage projects that tell Edmonton Stories.
4. **Career Development** – Provides up to \$4,000 in funding support for individual heritage practitioners to attend training or educational opportunities that will support them gaining new skills and knowledge for them to use in create in developing new heritage work in Edmonton.
5. **Operational Grant** – Provides up to 25% of operating funds to museums, archives, and other heritage organizations so they can research, preserve, and interpret Edmonton's heritage.
6. **Change Capital Project Grant** – Provides up to \$20,000 to heritage organizations to undertake projects that build internal capacity through projects that range from Diversity and Inclusion work, financial procedure updates, organizational development, archival policy development.

What Do Jurors Do?

Our jurors play an important role in deciding what projects get funded. Once an application deadline closes, jurors are asked about their availability and preferred dates and times for the jury to take place.

In alignment with EHC's [Values](#) and [Equity Policy](#), we are committed to ensuring that our juries reflect the broad diversity of Edmonton's population.

Typically, a jury session can last between a half day to multiple half days depending on discussion and number of applications received. Juries are scheduled during regular office hours, so applicants should preferably have Monday-Friday daytime availability. Potential Jurors will be considered for the skills and perspectives they bring to the table, so please provide your availability in the application form.

Once schedules have been confirmed and jurors have been selected for a jury based on availability, the jurors are provided applications for review. Jurors are asked to read over applications and take notes so they are prepared for the discussion. Preparation and application review can take anywhere between 2 to 10 hours prior to the meeting, depending on the number of applications.

On the day of the jury, jurors meet either digitally or in-person (dependent on COVID safety) and gather to have a collaborative discussion on what applications are the best fit to receive funding. Jurors are provided a scoresheet that includes rating criteria based on the Aims and Actions from [Connections and Exchanges: A 10-Year Plan To Transform Arts and Heritage In Edmonton](#). They are also asked to bring their own knowledge and lived experience to the table to determine which applications seem reasonable and will bring strength to our community.

Jurors would be expected to be available for a **full day training in Late January to Early February 2022** and would begin their **first jury** as early as **March 2022**.

What Does a Jury Chair Do?

Our Chairs are impartial facilitators in the discussions. They follow the same general structure of preparation for juries but, in the room, our chairs provide structure and flow for conversation. They also help to work with jurors to address any conflicts of interest and provide a report at the conclusion of the jury to the Edmonton Heritage Council's Board of Directors, to let them know of any improvements that can be made to the process.

Chairs would be expected to be available for a **full day training in Late January to Early February 2022** and would begin their **first jury** as early as **March 2022**.

What Attributes Should a Juror Possess?

Edmonton Heritage Council is moving towards a Community Jury model for our juries in 2022. This means we are looking for diverse jurors who can represent the vibrancy of our community and have an interest in ensuring we fund great stories. With this new approach we are looking for jurors who possess strong soft skills required to effectively express their ideas and collaborate with others to build common understanding and collective decision making.

Open-Mindedness: Our jurors need to be able to work collaboratively with one another and explore topics in a way that honours each other's lived experiences and allows themselves to step outside their box. We believe that a strong juror is one that can approach jury with a desire to collaborate and understand each person's unique point of view.

Critical Thinking: Jurors can thoughtfully consider the applications brought to them and ask interesting questions about the projects in front of them. They should be able to assess whether they think a project is possible based on the materials provided and be willing to ask good questions to determine whether projects will be a success.

Active Listening: Jurors who possess strong active listening skills know that they must listen to understand rather than to respond. Active listeners take care in focusing on ensuring they understand other perspectives and view the jury process as an opportunity to learn from each other in a constructive setting.

Decolonial: Jurors who practice working toward decolonial work understand the vibrant role Indigenous peoples have played in shaping this land since time immemorial. Jurors recognize that many of the narratives taught about our history have intentionally excluded “the presence and contributions of Indigenous peoples and the colonial legacy of aggression” and actively think about these exclusions in making decisions about projects on the table (EHC Values 2021).

Anti-Oppressive: Jurors understand that our society was not created equal which causes many people to experience distinct differences in access and opportunities due to characteristics of their identity. These characteristics can include being: Indigenous, Black, a Person of Colour, gender expression, 2SLGBTQ+, religious beliefs, low-socioeconomic status, deaf, a person with disabilities, plus sized, a person with mental health struggles, new immigrant/refuges, English language learners, and other identity factors that distinctly shape ones lived experiences (The Anti Oppression Network 2017). Jurors will think carefully about their own biases when they do not share these experiences. They seek to amplify diverse voices throughout their work.

Two-eyed seeing: A Mi’kmaq concept that has trickled down to other nations as it is universally applicable although many First Nations simply didn’t have a name for it. It means employing an approach where you can see from your own perspective and from the perspective of another person. It involves a deeper understanding of the self as well as the social, economic, and political realities faced by Indigenous peoples and other peoples of color.

What Attributes Should a Jury Chair Possess?

- All of the above;
- Expertise and/or training in group facilitation and mediation;
- Ability to moderate and convene the peer jury grants selection process, discussion, and debates;
- Broad knowledge and understanding of Edmonton’s heritage sector, including current trends, challenges, and opportunities.

Jurors and jury chairs will receive an honorarium for each meeting that they attend, including training. Expenses for child or elder care can also be provided for any jurors holding those responsibilities.

How to Apply

If you are interested in serving on our jury, please fill out the questionnaire here:

https://docs.google.com/forms/d/e/1FAIpQLScGnBQBAh2DuD8Gw5BLlg9rqQuoDTnEhtloxbNEEoHNYoXcsg/viewform?usp=sf_link

All applications are due by **January 10, 2022 at 4:00 PM.**

Qualified applicants will be contacted for a brief phone interview.

If you have any additional questions, please contact our grant staff at grants@edmontonheritage.ca