

HERITAGE COMMUNITY INVESTMENT PROGRAM

TRAVEL GRANT

APPLICATION

APPLICATION CHECKLIST

- Completed Application Checklist
- Completed Travel Budget Form
- Narrative Description, maximum two pages
- Applicant CV or resume, maximum three pages
- Quotes or invoices to support listed travel expenses
- Conference or course description, if applicable

APPLICATION FORM

Name of Applicant: _____

Mailing Address: _____

Telephone: _____

Email address: _____

Total Grant Request, to a maximum of \$4,000: \$ _____

DECLARATION OF APPLICANT

I, _____, recognize that as an Applicant, I am responsible for ensuring that I understand and comply with all Grants Program requirements before submitting my application. To assist with my application, I have read and understood EHC's program documentation on their website and am aware that they offer advisory services prior to the deadline. If I do not include all required sections, I understand that my application will not be forwarded to the jury for consideration.

In making this application, I the undersigned applicant hereby declare that to the best of my belief the information provided is truthful and accurate; the application is made by a person that has the power to enter into contracts; and the applicant or applicant organization meets all of the criteria of fundamental eligibility to apply for a Living Local Neighbourhood Arts & Heritage Project Grant through the Edmonton Heritage Council.

Dated at: _____, Alberta this _____ Day of _____, 2018.
(city) (date) (month)

Signature of Applicant: _____

The information on this application is being collected under the authority of Section 33© of the FOIP Act and will be used by the Edmonton Heritage Council to determine eligibility for the Heritage Community Investment Program and for purposes of administering the same.

The aggregate data may be used for program planning and evaluation. All information collected by the Edmonton Heritage Council is protected by the provisions of the FOIP Act. You may direct questions about the collection, use or disclosure of your personal information by this program of the Edmonton Heritage Council at 780-429-0166.

The Freedom of Information and Protection of Privacy Act (FOIP) regulates the collection and disclosure of personal information by municipalities and municipal boards and agencies. Organizational information may not be protected from disclosure in the interest of subjecting local government activity to public scrutiny. Aggregate information about programs funding through the Edmonton Heritage Council may be compiled and reported. Your organization will be contacted if any third party requests specific organizational information contained in your application.

Revised: January 2018