

2016 NEIGHBOURHOOD ARTS AND HERITAGE GRANT PROGRAM

LIVING LOCAL

EXPRESSION OF INTEREST

We will accept Expressions of Interest between now and February 29th, 2016. The deadline for Expressions of Interest to be received in our office is February 29th, 2016 at 4:00 pm.

Please make sure that you've thoroughly read the information about the program on our website to make sure that your project idea is a good fit for this funding program.

A review panel will review all Expressions of Interest and those that best fit the criteria will be invited to submit a full application, which will include additional forms to fill out and an expansion of the Expression of Interest submission. The full application will have a deadline and will undergo a full peer jury review. Those that don't fit well with our program will be notified by letter sent via email.

Expressions of Interest must be no longer than three (3) pages long and must include the following information:

SECTION 1 - APPLICANT INFORMATION

- Name of Applicant Organization
- Contact Person
- Contact Phone Number
- Contact Email
- Contact Address

SECTION 2 - PROJECT INFORMATION

- Project Title
- Description of Project (what, where, why)
- Project Methodology

- Outcomes
- Project partners and their roles with the project. Project partners must be in place before you apply
- Benefit of the project to the neighbourhood and project outreach
- Any other project collaborators and their roles
- Project Budget, including a note about any other funders, the amounts and whether they are confirmed or not, and whether this is a Tier 1 or Tier 2 application.

NOTE: Special consideration will be given to projects that demonstrate the inclusion of diverse communities in their planning, development, implementation, and management.

SUBMISSION

You may email your EOI to the Edmonton Heritage Council by the deadline noted above.

**IF YOU HAVE ANY QUESTIONS,
PLEASE CONTACT:**

MIRANDA JIMMY

Program Manager

EDMONTON HERITAGE COUNCIL

PRINCE OF WALES ARMOURIES

HERITAGE CENTRE

2ND FLOOR, 10440 108 AVENUE

EDMONTON, AB T5H 3Z9

TEL: **(780) 429-0166, ext. 234**

FAX: **(780) 425-7620**

EMAIL: **GRANTS@EDMONTONHERITAGE.CA**

WWW.EDMONTONHERITAGE.CA