

2023 Community Impact Grant Worksheet

The Community Impact Grants stream of the Heritage Community Investment Program (HCIP) provides project-based assistance to organizations and individuals to preserve, research, document, interpret, celebrate, and raise awareness of the history and heritage of Edmonton. This program is designed to encourage larger projects that document, interpret, and share the stories of our city.

Please note that the final submission of this application must be completed through our online portal. This worksheet is a tool to help you prepare your answers for digital submission.

The following projects are not eligible for funding through this grant stream:

- Organizational Anniversary events.
- Internal capacity-building projects.
 - Please submit your application for this work through HCIP's [Change Capital Project Grant](#) or [Career Development Grant](#) Streams

Please review the [Community Impact Project guidelines](#) for more information about eligible expenses, granting timelines, and evaluation criteria prior to submission.

Application Requirements

Please have the following prepared to submit through the grant portal in .pdf format.

Required:

- Completed Signature Page
- Completed HCIP Budget Form
- Vendor-supplied quotes to support project expenses over \$500
- Resumes for project lead and project partners
- Implementation plan with timelines, key milestones, and anticipated outcomes

Optional:

- Budget notes that provide further detail on project revenues and expenses
- Letters of support from project partners and/or funders
- Examples of past work

Project Title:

Total Grant Request (maximum \$20,000):

Applicant Name:

Primary Contact (if not applicant)

Mailing Address

City

Postal Code

Telephone

Email

Website (if applicable)

Project Start Date (YYYY-MM-DD)

Project End Date (YYYY-MM-DD)

Please provide a brief description of your project outlining how it meets the purpose and eligibility of this grant stream and aligns with the aims and actions from Connections & Exchanges listed in the section below.

Please describe how your project will tell the Edmonton story and be of benefit to Edmontonians:

Please list any partners and contributors involved with the project, including detailed descriptions of their heritage practice, skills, and expertise:

Please provide details of your relationships and plans to work with any cultural or identity groups that are central to the themes of your work:

Please explain how your project will benefit or affect Indigenous communities in amiskwacîwâskahikan (Edmonton):

Please describe how you will ensure an ethical approach to your work with the communities involved in your project:

The Edmonton Heritage Council takes a considered approach to projects that intersect with Indigenous communities in order to ensure that applicants are engaging meaningfully. You may receive additional questions about your application if your project focuses on Indigenous cultural heritage.

Please tell us why you are the best person or organization to take on this project at this time:

[Connections and Exchanges: A 10-Year Plan to Transform Arts and Heritage](#) in Edmonton is Edmonton's 10-year plan for the growth and development of Edmonton's arts and heritage sectors. We want to understand how your work contributes to some of

our sector's goals, as outlined in this document. Please select the Action below which is most closely aligned with your work and describe how the Action applies to your work:

Action: Create and support opportunities for cultural connection and documentation that increases understanding between people, communities, and places.

Action: Develop new heritage interpretative experiences (digital and analog) to increase visibility, improve access, and broaden engagement.

Action: Contribute actively to placemaking that includes cultural landscape, natural history, built history, object, language, and story.

Action: Indigenous peoples are supported in revitalizing and participating in cultural traditions locally that reflect their connections to ancestors, the land and living traditions.

Action: Resource Indigenous-led activities that support the reclamation of Indigeneity.

Please select the time period(s) explored in your project (select as many as relevant):

- Pre-1600s
- 1600s – 1800s
- 1800s – 1900s
- 1900s – 1950s
- 1950s – 1990s

1990s – Present Day

Please select the subject matter area(s) explored by your project (select as many as relevant):

- Indigenous Cultural Heritage
- Black Cultural Heritage
- Diverse Communities
- Sports
- Science & Medicine
- Arts & Culture
- Business & Economics
- Nature & Geography
- Built Heritage
- Politics & Law
- Other (please specify): _____

Which heritage activities and outcomes are most relevant to this application? Please select a maximum of five keywords or phrases to describe your project. Examples may include (but are not limited to) archival research, oral history, exhibition, community event, new program development, book, documentary, podcast, website, etc.

Optional Demographic Information

The Edmonton Heritage Council is always looking for ways to improve how we administer grant funds. Your responses to the questions below will assist in the design and delivery of our grant program. You are not obligated to answer any of the questions below, but we appreciate any information that you can provide to help us better understand how our grants serve the community. Any information shared outside of EHC for the purposes of advocacy or awareness will only appear in aggregate statistical form.

Is this your first application to the Heritage Community Investment Program (HCIP)?

- Yes
- No

Are you applying as an organization or individual?

- Individual
- Organization

How did you learn about HCIP grant opportunities?

- Internet research
- Social media
- Traditional media (TV/radio, news, print articles)
- EHC staff
- Personal networks (friends, family, colleagues)
- Other (please describe):

The EHC is committed to supporting the full range of Edmonton's diversity through our grant program. Please select all responses that reflect your identity:

- I identify as First Nations, Metis, or Inuit
- I identify as a newcomer to Canada
- I identify as a member of a Visible Minority Group
- I identify as a member of a Francophone Community
- I identify as having European Ancestry
- I identify as part of the 2SLGBTQ+ Community
- None of these choices apply to me

If you identify with any additional community groups please share here:

If you are comfortable sharing your gender identity you may do so here:

If applying as an organization, my organization has a specific mandate to serve or share the heritage of (please select all that apply):

- Indigenous Peoples (First Nations, Métis, or Inuit)
- Visible Minority Groups _____
- Francophone Communities
- Newcomers to Canada
- 2SLGBTQ+
- Women
- Children/Youth
- Other (please specify):

Additional information to support your application may be requested by EHC staff before the jury evaluation.

You will be asked to agree to the following to submit your application online.

Declaration of Applicant

I recognize that as an Applicant, I am responsible for ensuring that I understand and comply with all Grants Program requirements before submitting my application. To assist with my application, I have read and understood EHC's program documentation on their website and am aware that they offer advisory services prior to the deadline. If I do not include all required sections, I understand that my application will not be forwarded to the jury for consideration.

In making this application, we the undersigned applicant hereby declare that, to the best of our belief, the information provided is truthful and accurate; the application is made by a person that has the power to enter into contracts; and the applicant or applicant organization meets all of the criteria of fundamental eligibility to apply for a Community Impact Project Grant through the Edmonton Heritage Council.

FOIP Statement

The information on this application is being collected under the authority of Section 33 © of the FOIP Act and will be used by the Edmonton Heritage Council to determine eligibility for the Heritage Community Investment Program and for purposes of administering the same.

The aggregate data may be used for program planning and evaluation. All information collected by the Edmonton Heritage Council is protected by the provisions of the FOIP Act. You may direct questions about the collection, use or disclosure of your personal information by this program of the Edmonton Heritage Council at 780-429-0166.

The Freedom of Information and Protection of Privacy Act (FOIP) regulates the collection and disclosure of personal information by municipalities and municipal boards and agencies. Organizational information may not be protected from disclosure in the interest of subjecting local government activity to public scrutiny. Aggregate information about programs funding through the Edmonton Heritage Council may be compiled and reported. Your organization will be contacted if any third-party requests specific organizational information contained in your application.