[Basic messaging for letter or email]

[Insert date]

President Bill Flanagan

2-24 South Academic Building  
University of Alberta  
Edmonton, Alberta T6G 2G7

[president@ualberta.ca](mailto:president@ualberta.ca)

Dear President Flanagan:

**Re: Proposed removal or demolition of University of Alberta Ring Houses**

I want to see the Ring Houses remain on campus and continue to be important historical places for the University of Alberta and for all Albertans. [or add your interest, connection, relationship to the University of Alberta, as you wish]

For these reasons, I am joining in the call for a delay and one-year moratorium on the demolition or removal of the Ring Houses, and any action that would further diminish their condition.

I look forward to the future of the Ring Houses as an important, practical, creative and vibrant place on the University of Alberta campus and part of the larger community

Sincerely,

[Your name, additional information as you wish]

Cc.

Peggy Garrity, University of Alberta Chancellor, at [chancellor.garritty@ualberta.ca](mailto:chancellor.garritty@ualberta.ca)

Ring House Coalition, at [info@edmontonheritage.ca](mailto:info@edmontonheritage.ca)

Ben Henderson, Edmonton City Councillor, at [ben.henderson@edmonton.ca](mailto:ben.henderson@edmonton.ca)

Rachel Notley, MLA Strathcona, at [Edmonton.Strathcona@assembly.ab.ca](mailto:Edmonton.Strathcona@assembly.ab.ca)

Leela Aheer, Minister of Culture, Multiculturalism and Status of Women, at [cmsw.minister@gov.ab.ca](mailto:cmsw.minister@gov.ab.ca)