[Basic messaging for letter or email]

[Insert date]

President Bill Flanagan

2-24 South Academic Building
University of Alberta
Edmonton, Alberta T6G 2G7

president@ualberta.ca

Dear President Flanagan:

**Re: Proposed removal or demolition of University of Alberta Ring Houses**

I want to see the Ring Houses remain on campus and continue to be important historical places for the University of Alberta and for all Albertans. [or add your interest, connection, relationship to the University of Alberta, as you wish]

For these reasons, I am joining in the call for a delay and one-year moratorium on the demolition or removal of the Ring Houses, and any action that would further diminish their condition.

I look forward to the future of the Ring Houses as an important, practical, creative and vibrant place on the University of Alberta campus and part of the larger community

Sincerely,

[Your name, additional information as you wish]

Cc.

Peggy Garrity, University of Alberta Chancellor, at chancellor.garritty@ualberta.ca

Ring House Coalition, at info@edmontonheritage.ca

Ben Henderson, Edmonton City Councillor, at ben.henderson@edmonton.ca

Rachel Notley, MLA Strathcona, at Edmonton.Strathcona@assembly.ab.ca

Leela Aheer, Minister of Culture, Multiculturalism and Status of Women, at cmsw.minister@gov.ab.ca