

# MINUTES



Edmonton Heritage Council Society (EHC)  
Annual General Meeting  
Wednesday, 26 May 2021 @ 6:00 p.m.  
Zoom Technology

## 1. Welcome and Announcements

Board of Directors' Chair, Martin Kennedy, welcomed attendees and recognized the challenges of the pandemic and online technology while also appreciating the ability for attendees to stay safe and attend the meeting. Mr. Kennedy also noted that technology is not universally accessible, and this is a definite drawback of online platforms during these times.

Mr. Kennedy acknowledged that the meeting is taking place in amiskwacîwâskahikan, the traditional meeting ground, gathering place, and travelling route of the Cree, Saulteaux, Blackfoot, Métis, Dene, and Nakota Sioux, whose histories, languages, and cultures continue to enrich our heritage.

## 2. Online Meeting Protocol, Voting Instructions

Mr. Kennedy expressed thanks to members, attending and in absentia, for their commitment and contributions to the important place of heritage in Edmonton.

He reviewed the meeting protocols, meeting support mechanisms, and voting instructions for this online meeting.

## 3. Greetings from Edmonton City Council

Councilor Sarah Hamilton brought greetings on behalf of Edmonton's City Council acknowledging the important work that the Edmonton Heritage Council does in helping people fall in love with their city. Councilor Hamilton acknowledged the important work of sharing our city's stories especially in these times when we cannot be physically together. Ms. Hamilton thanked the EHC Board, Staff, and Members for being visionary partners in Edmonton's heritage work through "Connections and Exchanges," actively addressing systematic racism and adapting to sharing stories digitally during the pandemic.

Councilor Hamilton was thanked for her greetings and comments.

## 4. Business Meeting

Quorum was confirmed.

Martin Kennedy called the annual general meeting to order at 6:12 p.m.

### i. Approval of the Agenda – Martin Kennedy

**Motion 2021 AGM-01**

THAT the Agenda be adopted as presented.

Moved: Cathy Roy  
Seconded: Emma Banfield  
Motion carried.

**ii. Approval of the Minutes of the AGM held on 23 September 2020 – Martin Kennedy**

**Motion 2021 AGM-02**

THAT the minutes of the Annual General Meeting of Edmonton Heritage Council Society held on 23 September 2020 be accepted as an accurate record of the business conducted at the meeting.

Moved: Cathy Roy  
Seconded: Henry Maisonneuve  
Motion carried.

**iii. Chair's Report – Martin Kennedy**

The Chair's report is included in the 2020 Annual Report and focusses on three themes: 1) EHC's impact as an organization 2) EHC's partnership with the city and 3) efforts in addressing the challenges of the pandemic and systematic racism in EHC's work.

A call was made for questions from the floor to be asked through the chat feature or at any time in the future.

**iv. Executive Director's Report – David Ridley**

David Ridley, Executive Director provided a verbal report, summarizing his written report in the 2020 Annual Report. The PowerPoint slides used to support the verbal report are attached to these minutes.

A call was made for questions from the floor to be asked through the chat feature or at any time in the future.

**v. Presentation of the Audited Financial Statements for the Year Ending 31 December 2020 – Jean-Louis Zokpe**

Mr. Zokpe informed the membership that Accountability & Audit Committee of the Board of Directors works with an external auditor to review EHC's financial statements. Metrix Group LLP has been the auditor for EHC for the past four years.

The verbal report was supported by PowerPoint slides which are attached to these minutes.

**Motion 2021 AGM-03**

THAT the Audited Financial Statements for the year ending 31 December 2020, as prepared by Metrix Group LLP be accepted as presented.

Moved: Jean-Louis Zokpe  
Seconded: Emma Banfield  
Motion carried.

**vi. Appointment of Auditors for the 2021 Fiscal Year – Martin Kennedy**

It was noted that EHC adopted a policy in 2017 that the Board of Directors will issue a Request for Proposal at least every five years for external audit services. Metrix Group LLP has provided audit services from 2017 to 2020 inclusive. The motion to recommend the same firm for the 2020 fiscal year is moved by the Chair of the Accountability & Audit Committee.

**Motion 2021 AGM-04**

THAT Metrix Group LLP be appointed as auditor for Edmonton Heritage Council Society for the fiscal year ending 31 December 2021.

Moved: Emma Banfield

Seconded: Jeanne Lehman

Motion carried.

**vii. Introduction of Nominees and Election of Directors – Wendy Birch**

EHC's bylaws currently permit twenty (20) directors. Directors can serve a maximum of two consecutive 3-year terms. The proposed slate, if elected, will bring the total to fifteen (14) directors.

Wendy Birch announced that the EHC Board would not be recruiting this year with only one director leaving the board this year. Ms. Birch noted that Board recruitment is anticipated to begin again in late 2021.

This year there is one nomination for the election of Henry Maisonneuve for a second 3-year term on the EHC board.

**Motion 2021 AGM-05**

THAT Henry Maisonneuve be re-elected for a second three-year term to the EHC Board of Directors of the Edmonton Heritage Council Society.

Moved: Wendy Birch

Seconded: Satya Das

Motion carried.

Congratulations were offered to Henry Maisonneuve on his re-election.

The new Board of Directors were introduced by being spotlighted on screen. The directors for the 2021-2022 service year are as follows:

- Martin Kennedy
- Robert Hobson
- Jean-Louis Zokpe
- Cathy Roy
- Wendy Birch
- Paul Bujold
- Jessica Burylo
- Greg Cardinal
- Andrea Diamond
- Tim Gilchrist

- Jeanne Lehman
- Henry Maisonneuve
- Sarah (Sally) Scott
- Eleonora Sermoneta

The advisors to the board, who are appointed by the City of Edmonton, were acknowledged and thanked for their support and guidance, namely:

- Roger Jevne, Branch Manager of Community and Recreation Facilities
- Kathryn Ivany, City Archivist and Supervisor of Heritage Facilities
- Scott Ashe, Principal Heritage Planner, Urban Design

The departing board members were recognized for their service to the board. Namely:

- Emma Banfield

### **viii. Adjournment – Martin Kennedy**

#### **Motion 2021 AGM-06**

THAT this Annual General Meeting of Edmonton Heritage Council Society be adjourned.

Moved: Catherine Cole  
Motion carried.

The meeting adjourned at 6:55p.m.

### **5. Chat**

The meeting platform remained open for several minutes following the close of the business meeting so that members could have the opportunity to interact via public and private chat.

Minutes recorded by Mary R.S. Schuurman