



ANNUAL REPORT 2013





COVER PHOTO: EDMONTON STREETCAR #33 ON THE HIGH LEVEL BRIDGE. PHOTO BY HANS RYFFEL
INSIDE COVER: GURDWARA MILLWOODS, CURIOSITIES BUS TOUR. PHOTOS BY ESTER MALZAHN

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UKRAINIAN MUSEUM OF CANADA, ALBERTA BRANCH. PHOTO BY ALISTAIR HENNING

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EDMONTON STREETCAR #33 AT THE JASPER PLAZA TERMINUS OF THE HIGH LEVEL BRIDGE STREETCAR LINE. PHOTO BY HANS RYFFEL

EDMONTON HERITAGE COUNCIL



HISTORIC HIGHLANDS. PHOTO BY ALISTAIR HENNING

The Edmonton Heritage Council is a non-profit and charitable organization that envisions Edmonton as a place where our diverse heritage and history is integral to community life.

The Mission of the Edmonton Heritage Council is to support the work of individuals and organizations that:

- research, preserve, protect and present Edmonton's unique heritage
- promote an understanding of how this distinct place and community came to be
- engage with the past in planning for the future.

The mandate of the Edmonton Heritage Council is to:

- provide a forum for analyzing, discussing and sharing heritage issues in Edmonton
- advocate for a vibrant heritage community and heritage programs that benefit all Edmontonians
- unify Edmonton's heritage community and give it a voice
- promote the awareness and development of effective, informed and recognized heritage principles and practices.

2013 BOARD OF DIRECTORS

(ELECTED & CONTINUING TERM AS OF JUNE 2013)

EXECUTIVE

- Terry O'Riordan CHAIR
- Beverly Lemire VICE CHAIR
- Lorraine Mychajlunow SECRETARY
- Satya Das TREASURER
- Crystal Willie PAST CHAIR

MEMBERS AT LARGE

- Elaine Berglund
- Juliette Champagne
- Lan Chan-Marples
- Eric Gormley
- Tim Marriot
- Kate McIver
- Ken Munro
- Jane Ross
- Virginia Stephen
- Pauline Urquhart
- Joanne White

CITY OF EDMONTON REPRESENTATIVES

- Robert Geldart
- Kathryn Ivany
- Rob Smyth

MESSAGE FROM THE CHAIR

TERRY O'RIORDAN



CITY OF EDMONTON ARTIFACTS CENTRE. PHOTO BY ALISTAIR HENNING

Edmonton has long been a centre of commerce, travel, and growth. We are a city of dynamic and dramatic change—witness the pace of growth over the past 150 years, the emergence of vibrant arts and cultural scene, and the successes of new ethno-cultural communities, to note just three significant changes.

This dynamism has come at a cost. We have been quick to tear down beautiful and important houses and buildings. There are constant challenges to families, community groups, and governments facing frequent boom bust cycles. And fear and intolerance too often meet our new residents.

There have been creative efforts and collaborations in developing for the future of the city. Residents formed community leagues, leading to the Edmonton Federation of Community Leagues being a voice for our city's neighbourhoods. Service organizations emerged and focused their attention on health, welfare, and education. And foundations and boards emerged to tackle important civic issues. Such efforts are not necessarily unique, but

how it happened here is unique and an important part of the story of this city.

The heritage sector has not always been as successful in positioning itself within the broader Edmonton community. We've found ourselves in the "nice to have" rather than "essential" category when it comes to budgets, urban planning, and development. We've seen successful public art as part in city planning and construction, but heritage has not had the same prominence. We've found ourselves in opposition to the gospels of progress that often resulted in tearing down instead of rehabilitating, preserving, and interpreting. Our sense of mission has not always translated well to a community that is rapidly changing. We've too often found ourselves on the outside looking in.

This is not to say that there hasn't been tremendous success in the city's heritage. We have 20-plus museums, 10 archives, numerous historical societies, and a broad community of historical scholars, public historians, interpreters, and heritage practitioners. There is a municipal historic resources management program



ALBERTA AVIATION MUSEUM. PHOTO BY ALISTAIR HENNING | UNIVERSITY OF ALBERTA ARCHIVES. PHOTO BY ALISTAIR HENNING

to support built heritage designation and preservation. Overall, we are an increasingly professional group, and we've accomplished a lot in a community that doesn't always consider us.

Five years ago, based on The Art of Living, Edmonton's cultural plan, the Edmonton Heritage Council was created to help give greater voice to the city's heritage community and to ensure that heritage becomes an integral part of the city's community. Ultimately, the EHC is about community building, shifting the city's conversations to an appreciation that rehabilitation, preservation, and interpretation are valuable, and transforming our "nice to have" status into an essential part of city life.

Over the last year, we have made progress on all three of these points as reflected in EHC's activities and programs established over the past few years. As Chair, I am proud to say our board, our staff, our volunteers, and all EHC members have been committed to building a city with our history and heritage at the heart of our community.

Sincerely,

Terry O'Riordan

ULTIMATELY, THE EHC IS ABOUT COMMUNITY BUILDING, SHIFTING THE CITY'S CONVERSATIONS TO AN APPRECIATION THAT REHABILITATION, PRESERVATION, AND INTERPRETATION ARE VALUABLE, AND TRANSFORMING OUR "NICE TO HAVE" STATUS INTO AN ESSENTIAL PART OF CITY LIFE.

EXECUTIVE DIRECTOR'S REPORT

DAVID RIDLEY



EDMONTON CIVIL DEFENCE MUSEUM. PHOTO BY ADAM GOUDREAU

2013 was the Edmonton Heritage Council's fourth full year of operations and a year of major expansion in the organization's programs and funding, largely connected to recommendations made in *The Art of Living*, Edmonton's cultural plan.

That expansion was welcome, but growth and budget increases are not the point in all of this. It really means that EHC was able to make a greater impact in connecting Edmontonians with the often-underappreciated heritage and history of their city.

In moving down this road, we took a different approach to our board and staff annual planning session in late 2012. Rather than conventional takes on strategic planning, the EHC board and staff worked with Todd Babiak and Shawn Ohler of Story Engine to talk about EHC's story. It seems rather self-important to talk about the story of a then three year-old organization. But the session was not really about EHC's story, but the "why?" and "so what?" of EHC—how we could best make a difference to the city and its citizens. The discussion gave us a fresh language to talk about what we do and why it matters. Out of that discussion came these broad strategic goals, which align with our mission to support research, preservation and presentation of Edmonton's unique heritage:

BUILDING RELATIONSHIPS

We want to fill a gap in many Edmontonians' relationship with their city, by providing a stronger sense of place by connecting them with Edmonton's storied history and heritage.

ANIMATING CONVERSATIONS AND SPARKING ACTION

We want to engage and activate citizens with Edmonton's story and heritage, encouraging them to join the conversation and take action to both discover and enhance Edmonton's heritage.

TRANSFORMING EDMONTON'S HERITAGE "CLIMATE"

We want to make Edmonton's history and heritage indispensable to Edmonton's citizens, no matter how long they have lived here or how skeptical they might be. With our heritage and community collaborators, this effort is culturally, socially and economically valuable.

CONTINUING TO EVOLVE EHC AS AN ORGANIZATION

We want to develop our organization to support and lead (where necessary) Edmonton's heritage sector: through programs and services, through partnerships and collaborations, and by using our resources to maximize opportunities for heritage organizations and all Edmontonians.

Programmatically speaking, here is how we went about it in 2013:

The [Heritage Community Investment Grant Program](#) was launched in 2013 with \$275,000 in funding through the City of Edmonton. The aim of the program is to provide operational and project support



GURDWARA MILLWOODS, CURIOSITIES BUS TOUR. PHOTO BY ESTER MALZAHN | QUESNELL BRIDGE UNDERPASS, CURIOSITIES BUS TOUR. PHOTO BY ASPEN ZETTEL

to Edmonton heritage organizations and other community organizations committed to preserving and interpreting different aspects of Edmonton's history. Operational support is key to many museums, archives and historical societies contributing to greater stability and leading to enhanced programming to connect with more Edmontonians.

As well, EHC was delighted to continue its partnership with the Edmonton Arts Council and the Edmonton Federation of Community Leagues on the [Living Local Neighbourhood Arts and Heritage grant program](#). In 2013, four projects were funded bringing artists, historians and neighbourhoods together to reflect on local experience and identity.

After a major conceptual study in 2012, the [Edmonton Museums Strategy](#) gained momentum with additional funding of \$250,000 through the City of Edmonton. In broad strokes, the strategy will strengthen Edmonton's museum sector (in terms of its public service and reach) and also develop a museum about Edmonton, spanning this city's Aboriginal roots as a gathering place to its current diversity.

This has resulted in two distinct but connected initiatives. The [Edmonton Heritage Network](#) aims to increase public awareness of Edmonton's "memory" organizations and to strengthen working relationships between organizations such as museums and archives. The website www.edmontonheritagenetwork.ca also includes a heritage calendar providing an entry point for

the public to find out about events and programs presented by these organizations.

The other stream, towards developing a museum about the city, is moving ahead as the [Edmonton City as Museum Project](#). In 2013, EHC developed initial programming such as the well-received and suitably named Curiosities Tours, connecting people with surprising but essential Edmonton stories. Other initiatives are in development. As well, we continue to build relationships that we hope will lead to a museum facility for Edmontonians interested in exploring the broad experience and history of this city.

We stepped up EHC's online presence by continuing work on [Edmonton Maps Heritage](#), with a focus on places of significance to Edmonton's cultural communities. We partnered with the Edmonton and District Historical Society to host [City and Memory](#), a well-received community symposium, and co-presented the Percolate speakers series. We also participated in civic and community discussions to express the importance of Edmonton's heritage in the future of the city.

All of this, and more, was accomplished because of EHC's talented staff and dedicated board who have unflinchingly advanced the importance of Edmonton's history and heritage in the city. My gratitude to all of them for their commitment and support.

THE EHC STORY



ROSSDALE BURIAL SITE, CURIOSITIES BUS TOUR. PHOTO BY ESTER MALZAHN

For countless generations, people have come to this bend on the North Saskatchewan River: to meet, to trade, to worship and to grow. What they passed down and left behind—their history, experience, traditions, and artifacts—is Edmonton’s memory. But too often, this city of the future has seemed bent on erasing its past—and with it its personality.

Edmontonians created the Edmonton Heritage Council in 2009 to help them remember once more. The Edmonton Heritage Council is here to be a voice for the city’s memory, an active and provocative link between historians, educators, artists, philanthropists, government and entrepreneurs: everyone who seeks to understand where our history meets our future.

We make Edmonton’s history and heritage indispensable to newcomers, to those already here, to those unconvinced about the power and beauty of this place. We do this because the effort is not only noble but valuable: culturally, socially, and economically.

We think of the city as a living museum with so many unfolding stories, and the Heritage Council is its creative director: we invite Edmontonians to see it, tell it and make it. Here, thousands of narratives abut and intertwine. EHC is a promoter and curator, the animator and champion of the distinct and common elements in these stories.

We help animate the conversation that leads to action, moving towards a more confident and lively and attractive city. EHC’s work will make us better planners, better builders, better voters, better citizens: making a city that is more interesting and compelling to those who have lived here for years and to those just arrived on this bend on the river.

By valuing and activating our heritage and our history, we’re telling Edmontonians, and the world, how seriously we take our future.

WE MAKE EDMONTON’S HISTORY AND
HERITAGE INDISPENSABLE TO NEWCOMERS,
TO THOSE ALREADY HERE, TO THOSE
UNCONVINCED ABOUT THE POWER AND
BEAUTY OF THIS PLACE. WE DO THIS BECAUSE
THE EFFORT IS NOT ONLY NOBLE BUT VALUABLE:
CULTURALLY, SOCIALLY, AND ECONOMICALLY.

PROGRAMS & INITIATIVES



LINGNAN RESTAURANT, CURIOSITIES BUS TOUR. PHOTO BY ADAM GOUDREAU

HERITAGE GRANTS PROGRAMS

The Heritage Investment Grants and Living Local Neighbourhood Arts & Heritage Grants programs invest in the passion, creativity, and professionalism of Edmontonians with the goal of strengthening heritage citywide.

The Edmonton Heritage Council administers the Heritage Grants Programs on behalf of the City of Edmonton. From the largest heritage organizations to the city's many community leagues and creative individuals, the Heritage Grants Programs offer support and opportunities for collaboration that ensure that Edmonton's story is told in innovative and interesting ways, and for all citizens to participate.

OPERATIONAL GRANTS

Providing operating assistance to heritage organizations, Operational Grants help create a stable funding base for administration of museums, archives and historical societies that in turn enhance the ability to preserve, research, document, interpret and present Edmonton's heritage. The program is envisioned to provide support for well-run and vibrant organizations whose operations and programs connect with and benefit all Edmontonians.

PROJECT GRANTS

Project grants assist organizations in creating and presenting projects that preserve, research, document, interpret and celebrate the heritage

and history of Edmonton. Projects may include a range of activities such as research, documentation, interpretation, conservation, and celebration of significant anniversaries. Such projects ensure that new, diverse and innovative stories about Edmonton's history reach out to Edmontonians.

TRAVEL GRANTS

Travel grants provide travel assistance to heritage practitioners who wish to conduct Edmonton-specific research elsewhere that will lead to the telling of untold Edmonton stories, or to individuals traveling to gain training and education to further their skills as heritage practitioners that will benefit Edmonton.

LIVING LOCAL NEIGHBOURHOOD ARTS AND HERITAGE GRANTS

Edmonton's many and varied communities each harbour unique stories that are felt in the present day. A partnership between the EHC, the Edmonton Arts Council, and the Edmonton Federation of Community Leagues, the Living Local grants program connects community leagues with local artists and heritage practitioners to create projects inspired by this heritage that develop connections and meaning at a neighbourhood level.

PROGRAMS & INITIATIVES



2013 OPERATIONAL GRANTS RECIPIENTS

ALBERTA LABOUR HISTORY INSTITUTE

The ALHI is dedicated to researching and preserving the contributions of working Albertans. The ALHI's mission is to contribute to an historical awareness of workers' past through their website, oral history collection, educational initiatives, and special events.

Grant Awarded: \$ 5,798.75

EDMONTON AND DISTRICT HISTORICAL SOCIETY

The EDHS is dedicated to preserving and celebrating the history of Edmonton and the surrounding districts. Their initiatives include organizing the annual Historic Festival and Doors Open Edmonton, operating the History Centre in Fort Saskatchewan and holding a monthly Speakers Series on local heritage.

Grant Awarded: \$6,233.00

THE OLD STRATHCONA FOUNDATION

The OSF aims to preserve, protect, and promote the story of Old Strathcona and act as stewards of its historical assets for a vibrant community. The OSF's key activities include the Old Strathcona Area Community Council and the Planning and Development Committee for the Strathcona Area Redevelopment Plan.

Grant Awarded: \$20,926.00

THE OLDE TOWNE

BEVERLY HISTORICAL SOCIETY

A historical society created to celebrate and showcase the Beverly community, the Society seeks to promote interest in the history of the region through the collection of artifacts, historic tours, school programs and social events, leading up to their centennial celebration in 2014.

Grant Awarded: \$4,524.58

UKRAINIAN CANADIAN ARCHIVES AND MUSEUM OF ALBERTA

UCAMA's mission is to enrich the Ukrainian experience in Alberta by collecting, displaying, and promoting the region's Ukrainian heritage in a creative and engaging museum environment. UCAMA is currently constructing a new facility for completion in 2014, while continuing to work on their collections, plan exhibits, and deliver community programs.

Grant Awarded: \$15,219.51

2013 PROJECT GRANTS RECIPIENTS

CANADIAN MILITARY CULTURAL MEMORY DOCUMENTATION & INTERPRETATION PROJECT

CANADIAN MILITARIA PRESERVATION SOCIETY

This project identifies Edmontonians who served in the military in the Second World War and beyond, using videotaped oral histories to create a series of documentaries comprising programming for the Battle Scars broadcasts on Shaw Cable. (Phase One: Battle Scars – Edmonton's Military Heritage)

Grant Awarded: \$15,219.51

CELEBRATING CONNECTIONS: WEDDINGS IN MULTICULTURAL EDMONTON (PHASE 1)

CANADIAN MULTICULTURAL EDUCATION FOUNDATION

This project provides the curation and groundwork for a major exhibit at the Enterprise Square Galleries in the spring of 2015. The exhibit will feature stories and videos from Edmonton weddings of couples from numerous ethnic backgrounds to give insight to cultural heritage and the universal celebration of marriage.

Grant Awarded: \$13,510.00

PACKINGTOWN EDMONTON

GROUND ZERO PRODUCTIONS

Packingtown Edmonton will create a database of historical information about the community in North Edmonton that developed around the local packinghouses. This initial phase of the project consists of research, recording oral histories, and ultimately developing and piloting an interactive walking tour.

Grant Awarded: \$15,000.00

THE EARLY YEARS – BLACK PRESENCE IN EDMONTON

NILE VALLEY FOUNDATION LEARNING CENTRE

The Nile Valley Foundation is establishing an online database or bibliography on the African diaspora in Edmonton for use as an educational resource. They will engage the public in discussion around the history of the African diaspora through four symposiums from November 2013 through to September 2014.

Grant Awarded: \$11,300.00

THE BEVERLY CENTENNIAL CELEBRATION

OLDE TOWNE BEVERLY HISTORICAL SOCIETY

The Beverly Centennial Celebration will bring Edmontonians together throughout 2014 celebrating Beverly's history from its humble beginnings as a coal-mining town to its amalgamation with Edmonton. The celebration includes a parade, children's activities and games, live music, an interpretive centre, and an old-fashioned "ice cream social".

Grant Awarded: \$15,000.00

WESTGLEN HISTORY PROJECT (YEAR 1)

WESTGLEN PARENT ASSOCIATION SOCIETY

In anticipation of Westglen School's 75th anniversary in 2015, this two-year project brings history to life by immersing the community in the Westglen School's history. The project is themed around the school's place in the ecology of its community, its architecture, and the achievements of its alumni.

Grant Awarded: \$15,000.00

2013 LIVING LOCAL NEIGHBOURHOOD ARTS & HERITAGE GRANTS

HOUSES/HOMES

FRIENDS OF UNIVERSITY HOSPITALS

Historic houses in the Garneau area were the subject of this project, resulting in a gallery exhibit of charcoal and chalk drawings of the houses, with narratives based on research of the specific houses and architectural styles of the area.

Grant Awarded: \$12,190.00

PROGRAMS & INITIATIVES



RIBBONS OF HISTORY – CONNECTING 99TH

STRATHCONA CENTER COMMUNITY LEAGUE

This project added art to sixty poles along 99 St. from 92 Ave. to Whyte Avenue, drawing attention to the neighbourhood's history along Mill Creek ravine. The use of QR codes with the banners connects pedestrians to the art and history of the neighborhood.

Grant Awarded: \$20,000.00

BELLEVUE HERITAGE PROJECT

BELLEVUE COMMUNITY LEAGUE

This project created biographies and portraits of Bellevue's significant founders, who have contributed to the neighbourhood and community league.

Grant Awarded: \$5,000.00

LIVING HERITAGE IN MILL WOODS

MILL WOODS PRESIDENTS COUNCIL

The project documents the stories of people involved in establishing Mill Woods as well as the community's experience around the 1979 gas fire. This project aims to dismantle stereotypes about Mill Woods and connect artists and community history in these neighborhoods.

Grant Awarded: \$20,000.00

EDMONTON MUSEUMS STRATEGY

We are working to create a museum about Edmonton. We think of the city as a living museum—an unfolding story—and the Heritage Council is the creative director, inviting Edmontonians to see it, feel it, add to it and share it. The Museums Strategy was put in place to make these connections.

The museums strategy has two related streams: the Edmonton Heritage Network and the Edmonton City as Museum Project, both of which focus on building connections between heritage stakeholders and with the city as a whole.

EDMONTON HERITAGE NETWORK

We are leading a movement to form a stable Edmonton Heritage Network—one that connects and encourages collaboration between Edmonton's heritage stakeholders. The EHN's goals are rooted in strengthening the collective voice of heritage in the city by supporting network-driven initiatives and facilitating research and training that benefits and informs the entire sector.

EDMONTON CITY MUSEUM – ECAMP AND RELATED INITIATIVES

The City as Museum Project animates city spaces through tours of local curiosities, participatory public exhibitions, and residency projects. These initiatives are engaging Edmontonians with the city's past, present, and future while inviting all to share the city's stories.

ONLINE INITIATIVES

EDMONTON MAPS HERITAGE WWW.EDMONTONMAPSHERITAGE.CA

Edmonton Maps Heritage is rooted in the collective effort of Edmontonians to put themselves on the map of local heritage. The interactive map places everything from Edmonton’s museums and archives to its natural heritage locations, forming a broad and informative mosaic of Edmonton’s history. In 2013 we added stories and places of significance from Edmonton’s diverse cultural communities.



EDMONTON MAPS HERITAGE IS ROOTED IN THE COLLECTIVE EFFORT OF EDMONTONIANS TO PUT THEMSELVES ON THE MAP OF LOCAL HERITAGE.

EDMONTON HERITAGE NETWORK WWW.EDMONTONHERITAGENETWORK.CA

Edmonton’s heritage sector needed a singular place for online learning and interaction. The Edmonton Heritage Network website features a growing directory of heritage organizations, a community events calendar, and a comprehensive list of resources for existing organizations or those just getting started.



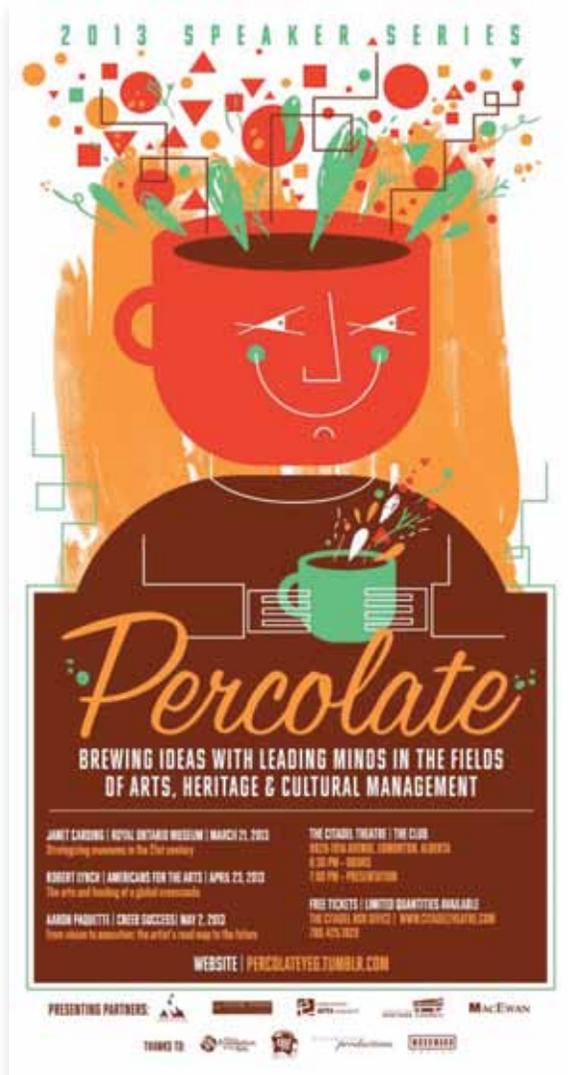
EDMONTON CITY AS MUSEUM PROJECT WWW.CITYMUSEUMEDMONTON.CA

As ECAMP’s programming and initiatives roll out, the ECAMP website is a place to connect. Upon its launch in summer 2014, this website and its connected social media will stimulate dialogue about Edmonton heritage, using stories, photographs, and artifacts collected and shared by Edmontonians.



PERCOLATE 2013

The *Percolate* speaker series was held on March 21st, April 23rd, and May 2nd, and featured speakers from across North America discussing topics in arts, culture and heritage. The series was created as a partnership between the Edmonton Heritage Council, the Alberta Museums Association, Citadel Theatre, Edmonton Arts Council, and Macewan University.



EHC UPDATE

We stay connected with our members and the city with *EHC Update*, our bi-weekly e-newsletter that highlights current and future initiatives of the Edmonton Heritage Council, local events and developments, and interesting stories in local heritage from writer and historian Lawrence Herzog.

EHC Update is a hub for the most current updates regarding the EHC and all of its initiatives, with direct links to the Edmonton Heritage Network and the developing City as Museum Project. Most importantly, it is a place for other organizations to promote arts and heritage through their initiatives—a direct link to subscribers who are eager to attend events and participate in dialogues about Edmonton.

2013 COMMITTEES & STAFF



U OF A MINERALOGY AND PETROLOGY COLLECTION, CURIOSITIES BUS TOUR. PHOTO BY ADAM GROUDREAU

MUSEUM STRATEGIES STEERING COMMITTEE

- Marian Bruin
- Marilyn Hussey
- Kathryn Ivany
- Beverly Lemire
- Terry O'Riordan
- Michael Phair
- Carolee Pollock
- Louise Reimer
- Jane Ross
- Gord Stewart
- Virginia Stephen (CHAIR)
- Kyla Tichkowsky

EDMONTON HERITAGE NETWORK SUB-COMMITTEE

- Kathryn Ivany
- Tom Long
- Laura Nichol
- Jane Ross (CHAIR)
- Debby Shoctor
- Lauren Wheeler

FACILITIES OPTIONS SUB-COMMITTEE

- Carol Belanger
- Kathryn Ivany
- David Johnston
- Rhonda Norman
- Terry O'Riordan (CHAIR)
- Virginia Stephen

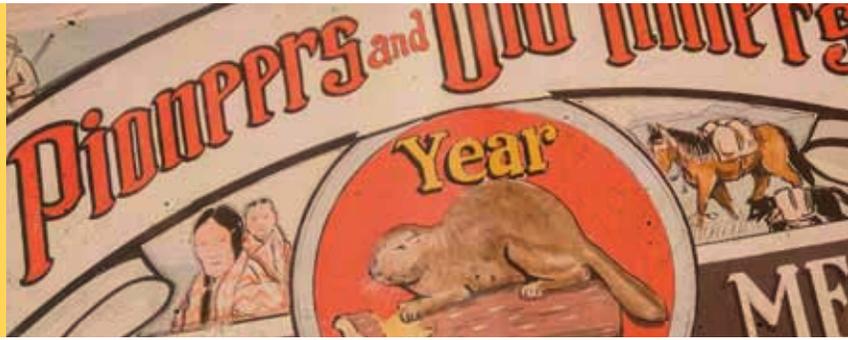
HERITAGE GRANTS DEVELOPMENT COMMITTEE

- Lan-Chan Marples (CHAIR)
- Ken Munro
- Lorraine Mychajlunow
- Jane Ross
- Eric Gormley
- Pauline Urquhart

2013 EHC STAFF

- David Ridley
EXECUTIVE DIRECTOR
- Ericka Chemko
PROGRAM COORDINATOR
- Faye Boychuk
ADMINISTRATIVE ASSISTANT
- Claudia Bustos
CITY MUSEUM STRATEGY COORDINATOR (SINCE APRIL)
- Ryan Stephens
COMMUNICATIONS ASSISTANT (SINCE AUGUST)
- Shirley Combden
FINANCIAL OFFICER
- Robyn Bosnyak
INTERN (MAY TO AUGUST)

THANKS FOR SUPPORTING EHC



NORTHERN ALBERTA PIONEERS AND DESCENDANTS ASSOCIATION. PHOTO BY ALISTAIR HENNING

KEY FUNDER:

- City of Edmonton

PARTNERS:

- City of Edmonton
- Edmonton & District Historical Society
- Edmonton Historical Board
- Edmonton Arts Council
- Edmonton Federation of Community Leagues

COLLABORATORS:

- Shaw TV
- Edmonton Tourism
- Edmonton Chamber of Voluntary Organizations

VOLUNTEERS:

- Catherine Behl
- Stephanie Chai
- Bruce Cinnamon
- Jennifer Delisle
- Christina Hardie
- Linda Hut
- Catherine Kuzik
- Tom Long
- Erika Luckert
- Ester Malzahn
- Laura Nichol
- Mary Oakwell
- Daniel Rose
- Cathy Roy
- Catherine Szabo
- Toscha Turner
- Edward van Vliet
- Dean Wood
- Natalie Zacharewski

INDEPENDENT AUDITOR'S REPORT



ALBERTA AVIATION MUSEUM, CURIOSITIES BUS TOUR. PHOTO BY ASPEN ZETTEL

To the Members of:
Edmonton Heritage Council Society

Report on the Financial Statements

I have audited the accompanying financial statements of Edmonton Heritage Council Society, which comprise the statement of financial position at December 31, 2013, and the statements of operations and changes in fund balance, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on our audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the Society and I was not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenditures, assets and fund balances.

Qualified Opinion

In my opinion, except for the effect of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Edmonton Heritage Council Society as at December 31, 2013, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
April 2, 2014

Chartered Accountant

STATEMENT OF FINANCIAL POSITION | DECEMBER 31, 2013

	2013	2012
ASSETS		
GENERAL FUND		
Cash	\$ 93,330	\$ 34,443
Accounts receivable (Note 6)	2,187	3,008
	<u>95,517</u>	<u>37,451</u>
PROGRAM FUND		
Cash	346,978	132,819
Accounts receivable	5,000	-
	<u>351,978</u>	<u>132,819</u>
LIABILITIES		
GENERAL FUND		
Accounts payable (Note 6)	\$ 16,666	\$ 5,355
PROGRAM FUND		
Accounts payable	9,625	-
	<u>26,291</u>	<u>5,355</u>
FUND BALANCES		
GENERAL FUND	78,851	32,096
PROGRAM FUND	342,353	132,819
PROPERTY AND EQUIPMENT FUND	11,896	-
	<u>433,100</u>	<u>164,915</u>
	<u>\$ 459,391</u>	<u>\$ 170,270</u>

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE | FOR THE YEAR ENDED DECEMBER 31, 2013

	2013	2012
GENERAL FUND		
REVENUE		
Administration revenue	\$ 75,282	\$ -
City of Edmonton - contract for service (Note 4)	275,890	266,890
Donation revenue	2,450	1,735
Interest income and other	3,235	2,471
Memberships	3,475	1,745
Percolate	210	-
Symposium	11,980	-
	<u>372,522</u>	<u>272,841</u>
EXPENDITURES		
Advertising and promotion	3,699	4,178
Bank charges and interest	468	197
Board of Directors and Annual General Meeting	8,137	13,555
Conferences and travel	808	307
Dues, memberships and fees	330	155
Event production	2,407	3,047
Goods and service tax	2,187	3,003
Honorariums	2,613	600
Insurance	1,509	1,518
Office costs	6,171	2,714
Percolate expenses	3,209	9,962
Professional development	2,922	1,673
Professional fees	8,770	7,636
Rent	22,543	19,315
Sponsorships	4,750	3,050
Staffing costs and benefits	211,705	181,621
Subcontractors	10,347	5,325
Supplies	2,847	20
Symposium	19,962	-
Telephone, internet and website	5,388	3,385
	<u>320,772</u>	<u>261,261</u>
EXCESS OF REVENUE OVER EXPENDITURES	51,750	11,580
TRANSFER TO PROPERTY AND EQUIPMENT FUND	(4,995)	-
TRANSFER TO PROGRAM FUND	-	(1,253)
FUND BALANCE, BEGINNING OF YEAR	32,096	21,769
FUND BALANCE, END OF YEAR	<u>\$ 78,851</u>	<u>\$ 32,096</u>

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE | FOR THE YEAR ENDED DECEMBER 31, 2013

	2013	2012
PROGRAM FUND		
REVENUE		
City of Edmonton - City Museum Strategy	\$ 250,781	\$ -
City of Edmonton - Community Investment Program Grants	275,000	-
Living Local Arts & Heritage grant project	85,000	75,000
	<u>372,522</u>	<u>75,000</u>
EXPENDITURES		
Administration expense	75,282	-
City Museum Strategy (Note 5)	72,375	112,805
Community Investment Program Grants	151,393	-
Living Local Arts & Heritage grant project	64,066	-
Map Project (Note 7)	29,131	1,253
	<u>392,247</u>	<u>114,058</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	218,534	(39,058)
TRANSFER TO PROPERTY AND EQUIPMENT FUND	(9,000)	-
TRANSFER FROM GENERAL FUND	-	1,253
FUND BALANCE, BEGINNING OF YEAR	132,819	170,624
FUND BALANCE, END OF YEAR	<u>\$ 342,353</u>	<u>\$ 132,819</u>

	2013	2012
PROPERTY AND EQUIPMENT FUND		
EXPENDITURES		
Amortization	\$ 2,099	\$ -
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(2,099)	-
TRANSFER FROM GENERAL FUND	4,995	-
TRANSFER FROM PROGRAM FUND	9,000	-
FUND BALANCE, BEGINNING OF YEAR	-	-
FUND BALANCE, END OF YEAR	<u>\$ 11,896</u>	<u>\$ -</u>

STATEMENT OF CASH FLOWS | FOR THE YEAR ENDED DECEMBER 31, 2013

GENERAL FUND	<u>2013</u>	<u>2012</u>
Net inflow (outflow) of cash related to the following activities:		
OPERATING ACTIVITIES		
Excess of revenue over expenditures	\$ 51,750	\$ 11,580
Change in non-cash balances relating to operations		
Accounts receivable	821	(932)
Accounts payable	11,311	(2,393)
	<u>63,882</u>	<u>8,255</u>
FINANCING ACTIVITIES		
Transfer to Program Fund	-	(1,253)
Transfer to Property and Equipment Fund	(4,995)	-
	<u>(4,995)</u>	<u>(1,253)</u>
INCREASE IN CASH	58,887	7,002
CASH, BEGINNING OF YEAR	<u>34,443</u>	<u>27,441</u>
FUND BALANCE, END OF YEAR	<u>\$ 93,330</u>	<u>\$ 34,443</u>

NOTES TO FINANCIAL STATEMENTS | FOR THE YEAR ENDED DECEMBER 31, 2013

NATURE OF OPERATIONS

The Edmonton Heritage Council Society (EHC) was incorporated under the Societies Act in the Province of Alberta on November 6, 2009 and commenced operations on January 1, 2010.

The EHC works within an overarching annual Contract for Service with the City of Edmonton to develop programs and projects that bring heritage closer to the community and create valuable dialogue and engagement around heritage and culture. Projects and Programs that fulfilled this mandate in 2013 were the City of Edmonton Museum Strategy, Living Local Arts & Heritage grant project, City of Edmonton Community Investment Program Grants, and public and member events.

THE SOCIETY EXISTS WITH THE FOLLOWING OBJECTIVES:

- To establish heritage programs and activities in Edmonton and to educate the public on heritage related topics, events and programs at the local, regional and national level to increase the recognition and awareness of heritage as a vital component of the Edmonton community and economy.
- -To direct community investment grant funds from the City of Edmonton to heritage organizations, which are qualified donees, or heritage organizations where the society directs and controls the use of the investment grant funds to ensure that such funds are used in accordance with its objectives.
- To provide advice, consultation and recommendations to the Council of the City of Edmonton and Senior Administration and to other stakeholders regarding heritage related policies, practices and programs.

The Society follows the restricted fund method of accounting and the operations of the Society are organized into project funds. A summary of each of the funds is as follows:

GENERAL FUND

The costs of administering the Society and the costs of improving or expanding the Society are recorded in this fund. Donations which have not been designated by the donor for the Program Fund are placed in the General Fund.

PROGRAM FUND

The Edmonton Heritage Council Society strives to complement and support the programs of the heritage and cultural community and not to duplicate or compete with them. EHC works on individual project contracts with the City of Edmonton developing projects and programs to advance specific strategic goals outlined in the Art of Living Cultural Plan, such as Heritage Community Investment Grant program and the Edmonton Museums Strategy, which includes a comprehensive museum strategy for Edmonton and development of a city museum.

PROPERTY AND EQUIPMENT FUND

The Property and Equipment Fund was established to collect and disburse funds on capital projects undertaken by the EHC and to maintain the assets, liabilities, revenues and expenses related to the Society's property and equipment.

NOTE 1: SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The following is a summary of significant accounting policies adopted by the Society in the preparation of the financial statements.

Cash

Cash includes cash on hand and deposits held with banks.

Revenue Recognition

Restricted contributions are recognized as revenue of the appropriate fund in the year in which the events giving rise to the contribution have occurred. If a separate fund does not exist, the restricted contribution will be recorded as part of the General Fund and will be deferred and recognized as revenue when the related expenses are incurred. Unrestricted contributions are recognized as revenue of the General Fund in the year received.

Equipment

Equipment is recorded at cost. Amortization is calculated on the declining balance basis over the assets estimated useful life at the following annual rates:

Computer equipment and website	30%
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Contributed Services

Contributed services of volunteers are not recognized as revenue in these financial statements because their fair value cannot be reasonably determined.

Contributed Goods

The EHC only records non-cash donations when a charitable receipt is issued. These donations are recorded at the fair value of the items received.

Income Taxes

The Society is a not-for-profit organization incorporated under the Societies Act of the Province of Alberta and, as such, is exempt from income taxes under Section 149(1) of the Income Tax Act of Canada.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements and the reported amount of receipts and disbursements during the reporting period. Actual results could differ from those estimates.

Items subject to significant management estimates include valuation of receivables, accounts payable and accrued liabilities and amortization.

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments with actively traded markets are reported at fair value, with unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost and tested for impairment at each reporting date. Transaction costs on the acquisition, sale or issuance of financial instruments are expensed when incurred.

NOTES TO FINANCIAL STATEMENTS | FOR THE YEAR ENDED DECEMBER 31, 2013

Long-lived Assets

Long-lived assets consists of equipment. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Society performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying value of an asset, or group of assets, may not be recoverable. Impairment losses are recognized when undiscounted future cash flows from its use and disposal are less than the asset's carrying amount. Impairment is measured as the amount by which the asset's carrying value exceeds its fair value. Any impairment is included in earnings for the year.

NOTE 2: EQUIPMENT

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2013 Net Book Value</u>	<u>2012 Net Book Value</u>
Computer equipment and website	\$ 13,995	\$ 2,099	\$ 11,896	\$ -

NOTE 3: FINANCIAL INSTRUMENTS**Credit Risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk in respect to its cash and accounts receivable balances. Cash is held at major financial institutions minimizing any potential exposure to credit risk. It is management's opinion that the risk related to accounts receivable is minimal since the Society only deals with what management believes to be financially sound counterparts and, accordingly does not anticipate significant loss for nonperformance.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipts from its funders and accounts payable.

NOTE 4: ECONOMIC DEPENDENCE

Ongoing operations of the EHC are dependent upon receiving continuing funding from the City of Edmonton. The current service agreement expired December 31, 2013. As of the date of these financial statements no new agreement has been finalized.

NOTE 5: ALLOCATED EXPENDITURES

Certain staffing costs are recorded in the General Fund and then allocated to other funds based on staff time used by each fund. Included in City Museum Strategy expenditures in the Program Fund is \$39,786 (2012 - \$nil) of staffing costs and benefits allocated from the General Fund.

NOTE 6: ACCOUNTS RECEIVABLE AND ACCOUNTS PAYABLE

As of December 31, 2013, accounts receivable includes \$2,187 (2012 - \$3,008) of Goods and Services Tax receivable from the federal government. As of December 31, 2013 accounts payable includes \$5,900 (2012 - \$nil) payable to the federal government in respect to payroll source deductions.

NOTE 7: RELATED PARTY TRANSACTIONS

Included in Map Project expenditures is \$2,700 (2012 - \$nil) paid to a member of the EHC Board of Directors for services provided. The transaction occurred in the normal course of operations and was recorded at the exchange amount which is the amount of consideration established and agreed to by the related parties.

NOTE 8: COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with current year presentation.

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